

# Position Description



Position Title	Construction Worker Parks and Gardens
Department	Operations
Reports to	Supervisor Civic Maintenance
Grade	4
Date reviewed	January 2020

## Primary Purpose





Fulfill Councils need to provide quality landscaping, reserve management and arboreal care and to assist in the maintenance and improvement of Snowy Monaro Regional Council parks, gardens, reserves, –and roadsides by carrying out appropriate works.

The incumbent will contribute to Council’s vision as “A Trusted Community Partner”, promote the values which support this: Solutionary, Together, Accountable, Innovative, Caring, and use these to guide decisions, actions and conduct.

## Key Accountabilities

- Operate assigned plant and vehicles and carry out laboring duties in the maintenance and construction of roads, parks and gardens and roadsides in accordance with Council standards, timetable, environmental and quality objectives
- Operator minor plant including line markers, hoists, elevated work platforms, trucks, tractors, mowers, slashers, edgers and brushcutters etc. Conduct regular maintenance checks and servicing of the plant to ensure a high level of operational standard is attained
- Contribute to the safety of staff and public through the appropriate use of safety equipment and clothing in accordance with relevant safety standards and Council procedures
- Deliver Traffic Control at Worksites as directed
- Follow written and oral instructions
- Promote information sharing and knowledge transfer to drive evidence-based decision-making, enhance capability and optimise capacity
- Contribute to the performance of Council: demonstrate professional conduct, make the best use of knowledge, experience and skills and be accountable for own decisions and actions
- Contribute to a safe workplace: comply with legislative and organisational requirements and be accountable for own decisions and actions

The employee is required to undertake any other duties, projects or tasks as directed by the Supervisor Civic Maintenance, which are within his/her skills, competence and training.

Position Capabilities		
Capability Group	Capability Description	Level
 Personal Attributes	Be accountable for investing in own growth, acting with integrity and displaying resilience.	Intermediate
 Relationships	Be respectful, inclusive and collaborative in engaging with others to address issues and deliver for the community.	Foundational
 Results	Be planned and responsive to organisational priorities and develop pragmatic solutions to deliver quality outcomes.	Foundational
 Resources	Be efficient, effective and compliant in the management and use of assets, finance and contracts.	Foundational

Essential Criteria
<ol style="list-style-type: none"> <li>1. Drivers Licence Class MR unrestricted,</li> <li>2. NSW WHS Construction Induction (White Card)</li> <li>3. Demonstrated ability to operate a variety of plant ie Line Markers, Hoists, Elevated Work Platforms, Trucks, Tractors, Mowers, Slashers, Brush Cutters etc</li> <li>4. Proven ability and ongoing commitment to work as directed by Supervisor, according to Council's prescribed practices, Code of Conduct and Work Health and Safety procedures, with or without supervision,</li> <li>5. Demonstrated ability to participate in tool box talks as required; and</li> <li>6. Proven ability to manually lift in accordance with WHS guidelines.</li> </ol>

Desirable Criteria
<ol style="list-style-type: none"> <li>1. Traffic Control Tickets – Traffic Controller and Implement Traffic Control Guidance Plan.</li> <li>2. Demonstration understanding of and the ability to maintain plant, equipment and hand tools in a safe and useable condition,</li> </ol>

3. Demonstrated experience with minor plant e.g. chainsaws, compaction equipment and power tools,
4. Current First Aid Certificate and
5. Proven ability to read and understand simple plans.

The position description should be read, and applied, in conjunction with other corporate documentation that guides decision-making, actions and conduct, including but not limited to, the contract of employment, Code of Conduct, delegations of authority, legislation, regulation, policy, procedure, process, standards and plans.

I have read and understand the above requirements and accountabilities of this position.

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Name (please print)

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Signature

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Date