

Position Description



Position Title	Plant Operator
Department	Operations
Reports to	Relevant Team Leader
Grade	5
Date reviewed	August 2020

Primary Purpose

The **Plant Operator** is responsible for operating Council plant including hired plant, in support of all Council's Construction and Maintenance Operations in a safe, efficient and effective manner.





The incumbent will contribute to Council's vision as "A Trusted Community Partner", promote the values which support this: Solutionary, Together, Accountable, Innovative, Caring, and use these to guide decisions, actions and conduct.

Key Accountabilities

- Operate assigned plant (including but not limited to, Backhoe, Excavator, Grader, HR Trucks and Rollers (13 tonne minimum preferable) and carry out labouring duties in the maintenance and construction of Council's transport infrastructure in accordance with Council standards, schedule of work and environmental management plans
- Conduct regular maintenance checks and servicing of the plant to ensure a high level of operational standard is maintained
- Operate Council's vehicles, plant and other equipment in a safe and competent manner and ensure regular maintenance checks and servicing are carried out to maintain a high level of operational standards
- Ensure the safety of staff and public through the appropriate use of safety equipment and clothing in accordance with relevant safety standards and Council procedures
- Traffic Control at Worksites as directed
- Participate in tool box talks as required
- Follow written and oral instructions at all times
- Accurately complete timesheets, plant sheets and other Council records
- Participate in on-call rostering in response to requests through Councils out-of-hours call center and Supervisors of Construction and Maintenance.
- Promote information sharing and knowledge transfer to drive evidence-based decision-making, enhance capability and optimise capacity

- Contribute to the performance of Council: demonstrate professional conduct, make the best use of knowledge, experience and skills and be accountable for own decisions and actions
- Contribute to a safe workplace: comply with legislative and organisational requirements and be accountable for own decisions and actions

The employee is required to undertake any other duties, projects or tasks as directed by the Supervisor, which are within his/her skills, competence and training.

Position Capabilities		
Capability Group	Capability Description	Level
 Personal Attributes	Be accountable for investing in own growth, acting with integrity and displaying resilience.	Adept
 Relationships	Be respectful, inclusive and collaborative in engaging with others to address issues and deliver for the community.	Intermediate
 Results	Be planned and responsive to organisational priorities and develop pragmatic solutions to deliver quality outcomes.	Foundational
 Resources	Be efficient, effective and compliant in the management and use of assets, finance and contracts.	Foundational

Essential Criteria
<ol style="list-style-type: none"> 1. Valid unrestricted HR Licence – ongoing employment is conditional on maintaining this licence 2. Demonstrated ability to operate plant in a safe, competent and efficient manner 3. NSW White Card (Construction Induction Card) 4. Traffic Control Licences; Traffic Controller and Implement Traffic Control Plans 5. Effective communication skills with the ability to provide excellent internal and external customer service 6. Physically fit to perform the inherent requirements of the role 7. Demonstrated experience working in a team environment

8. Demonstrated written and oral communication skills
9. Demonstrated ability to carry out general labouring/ maintenance repair
10. Demonstrated ability and ongoing commitment to work as directed by Supervisor, according to Council's prescribed practices, policies and procedures with or without supervision
11. Demonstrated ability to manually lift in accordance with WHS guidelines
12. Demonstrated understanding of and the ability to maintain plant, equipment and hand tools in a safe and useable condition
13. Demonstrated experience with minor plant e.g. chainsaws, compaction equipment and power tools

Desirable Criteria

1. Current First Aid Certificate
2. Demonstrated experience in an operational environment
3. Ability to read and understand simple plans

The position description should be read, and applied, in conjunction with other corporate documentation that guides decision-making, actions and conduct, including but not limited to, the contract of employment, Code of Conduct, delegations of authority, legislation, regulation, policy, procedure, process, standards and plans.

I have read and understand the above requirements and accountabilities of this position.

Name (please print)

Signature

Date