

# Position Description



Position Title	Operator Network
Department	Operations
Reports to	Relevant Team Leader
Grade	5
Date reviewed	July 2020

## Primary Purpose

Support the delivery of water and wastewater services and projects undertaken across the Snowy Monaro Regional Council's Local Government Area ensuring delivery of outputs in an efficient, effective and safe manner.

The **Operator Network** is responsible to support the Water and Wastewater Team Leaders in the installation, maintenance and operation of Water and Wastewater network pipes, appurtenances and services throughout the Council area.





The incumbent will contribute to Council's vision as "A Trusted Community Partner", promote the values which support this: Solutionary, Together, Accountable, Innovative, Caring, and use these to guide decisions, actions and conduct.

## Key Accountabilities

- Contribute to the delivery of quality water and wastewater services to the community
- Undertake installation, maintenance and monitoring works on Council's water and wastewater network including water supply and wastewater drainage systems ensuring compliance with legislative requirements
- Document, monitor and review water and wastewater data in electronic and hard copy format, reporting anomalies as required
- Contribute to cross-team collaboration through information and knowledge sharing and providing support for maintenance and operations of treatment plants
- Establish and maintain customer and stakeholder relationships through effective communication to ensure positive outcomes
- Be available for weekend and on-call rosters and be available to respond to emergency call-outs when required
- Monitor own work performance and progress towards the delivery of work plan goals and report on progress to team leaders

- Use resources efficiently, effectively and responsibly to complete tasks that either contribute to or directly deliver services
- Contribute to the performance of Council: demonstrate professional conduct, make the best use of knowledge, experience and skills and be accountable for own decisions and actions
- Contribute to a safe workplace: comply with legislative and organisational requirements and be accountable for own decisions and actions

The employee is required to undertake any other duties, projects or tasks as directed by the Team Leader, which are within his/her skills, competence and training.

Position Capabilities		
Capability Group	Capability Description	Level
 Personal Attributes	Be accountable for investing in own growth, acting with integrity and displaying resilience.	Adept
 Relationships	Be respectful, inclusive and collaborative in engaging with others to address issues and deliver for the community.	Intermediate
 Results	Be planned and responsive to organisational priorities and develop pragmatic solutions to deliver quality outcomes.	Foundational
 Resources	Be efficient, effective and compliant in the management and use of assets, finance and contracts.	Foundational

## Essential Criteria

1. Demonstrated contemporary experience in a similar role
2. Demonstrated ability to operate small plant and hand tools competently. Including lawnmowers, whipper snippers, sludge pumps, powered cut-off saws, grinders, drill, and water snorter (pipeline pressure cleaner)
3. Construction Induction White Card
4. Ability and willingness to undertake confined spaces training courses including refresher courses
5. Physically fit to complete all aspects of the position
6. Experience in Treatment Plant Operations or ability and willingness to undertake training for both water and wastewater operations
7. Ability and willingness to work weekend and on-call rosters and be available to respond to emergency call-outs when required
8. Demonstrated literacy and computer skills with the ability to complete paper and electronic forms and record data
9. Proven ability to develop and maintain internal and external stakeholder relationships to achieve outcomes that contribute to the achievement of the organisation's strategic goals
10. Current Class C drivers licence.

## Desirable Criteria

1. Knowledge and understanding of Radio Telemetry
2. Demonstrated analytical and problem solving skills
3. Experience in pipeline construction for the laying of water and wastewater mains or ability to learn
4. Traffic Controller Certificate
5. Implement Traffic Control Plans Certificate
6. Certificate of Competence in Excavator Operation
7. Certification in Water Treatment (Cert III) or Certificate in Water Industry Operations
8. Drivers Licence MR (Medium Rigid)

The position description should be read, and applied, in conjunction with other corporate documentation that guides decision-making, actions and conduct, including but not limited to, the contract of employment, Code of Conduct, delegations of authority, legislation, regulation, policy, procedure, process, standards and plans.

I have read and understand the above requirements and accountabilities of this position.

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Name (please print)

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Signature

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Date